BEAUTIVANTA

The Free Move-In Checklist

Switching your salon to BeautiVanta — **free, mostly automatic, no migration fees, no salesperson.** Most salons finish in one sitting. Your old system stays untouched until you're sure.

HAVE THESE READY BEFORE YOU START

- Your current system's login — or exports of services & prices, staff, and clients
- Gift cards still out there, with their balances
- Your staff list, with everyone's usual hours
- Your salon logo (only if you want it on your booking page)

1. **Create your free account.** Go to **app.beautivantaai.com/register** and sign up — it's a 14-day free trial, no card needed.
   You'll need: an email address. **Done when:** you can see the setup checklist inside BeautiVanta.

2. **Bring your services & prices.** On Wix? One click imports them for you. Anything else? Use the import template, or type them in — most salons have 20–60.
   You'll need: your price list. **Done when:** your service menu in BeautiVanta matches your old price list, item for item.

3. **Add your team.** Add each person's name, what they're qualified to do, and their usual working hours.
   You'll need: your staff list and schedules. **Done when:** every tech shows up on the calendar and the check-ins board.

4. **Import your clients.** Upload the client file from your old system — or, on Wix, let the sync bring them over by itself.
   You'll need: client names and phone numbers (emails too, if you have them). **Done when:** you can search for any regular client and find them.

5. **Enter gift cards still out there.** Type in every card that's still unspent, with its balance, so clients can keep using them.
   You'll need: your outstanding gift-card list. **Done when:** an old gift card redeems at the register like always.

6. **Put booking where clients look.** Copy your booking link onto your website and your Google profile — Settings → Booking has ready-to-paste buttons for both.
   You'll need: five minutes and your website login. **Done when:** a test booking from your own phone lands on your calendar.

7. **Go live on a quiet morning.** Run one full day in BeautiVanta — check-ins, register, reminders. Nothing in your old system is deleted, so there's nothing to undo.
   You'll need: just your team, on a normal day. **Done when:** the whole day ran in BeautiVanta — and pay day comes from the same numbers.

YOUR WEEK ONE

Day 1: steps 1–4 — your salon exists in BeautiVanta. **Day 2:** your team tries the check-ins board with real walk-ins. **By the weekend:** you're fully live. Most salons are.

Start free: **app.beautivantaai.com/register** · Questions: **beautivantaai@gmail.com** · BeautiVanta — More Clients. Brighter Businesses.